**HEYBRIDGE BASIN PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Heybridge Basin Parish Council Village Amenities Working Party will take place on Thursday, 21st January 2021 commencing at 4.30 pm.

Due to current Covid-19 restrictions this will be a virtual meeting. The meeting is open to the press and members of the public. Details as to how to join the meeting can be obtained by e-mailing the Clerk on the morning of 21st January 2021.

**ALL MEMBERS of the WORKING PARTY ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 14th January 2021

John Watson.

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the meeting of the Village Amenities Working Party held on 21st December 2020** *(copy circulated previously).*
6. **Daisy Meadow Car Park**
7. To receive a report from the Clerk and R. Bryson in respect of the proposed report to Council in respect of the Daisy Meadow Car Park.
8. To receive a report from L. Schnurr on the effect that parking restrictions in the Daisy Meadow Car Park would have on other roads in the area.
9. **Litter on the Sea Wall.**
10. To receive a report from R. Holland, and to agree the action to be taken.
11. **Lock Hill.**
12. To consider a report on Lock Hill and to agree appropriate action.
13. **International Border Issues.**
14. To consider and agree any action to be taken in respect of International Border Issues following Brexit.
15. **Parish Development Plan**
16. To consider the outline content of the 2021-22 Parish Development Plan.
17. To appoint a Lead Member.
18. **Liaison Arrangements with Local Institutions.**
19. To agree liaison with;
20. Blackwater Sailing Club
21. HBSA
22. Local Public Houses
23. Wilkins
24. Any other organisations
25. **Former Chapel Property.**
26. To agree arrangements appropriate to the former Chapel property
27. **Public Conveniences**
28. To receive a report from L. Schnurr.
29. To agree the report to be submitted to Council
30. **Outline Neighbourhood Plan**
31. To appoint a lead member in respect of an outline Neighbourhood Plan.
32. **Future Meetings**
33. To agree that future meeting should be held on the third Thursday of each month until further notice.

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